



DTS Partners in Education  
Meeting Minutes  
Nov. 17, 2021

Attendance

|                   |                   |
|-------------------|-------------------|
| Sam Doctor        | Sarah Waverka     |
| Jenna Haxton      | Debra Lubiz       |
| Emy Drew          | Scott Lipson      |
| Diana Ramage      | Cindy Russo       |
| Maegan Harrington | Julie Luster      |
| Dawn McDonald     | Kyla Glassner     |
| Tiffany Heater    | Danielle HartDorn |
| Jes Stahl         | Liz Hermoso       |

Welcome

1. Minutes – Approve Oct. 20, 2021 minutes
  - a. Kyla motions to approve, Dawn seconds
    - i. 10 approve / 1 abstain / 0 oppose
    - ii. October minutes approved
2. Financial Update – Cindy Russo
  - a. Financial Snapshot – three accounts
    - i. Operating: \$59,881.78
    - ii. Shoprite: \$49,009.52
    - iii. GOC: \$159.46
    - iv. Total: \$107,050.76
  - b. Taxes Update- filed
  - c. Venmo update

- i. will cash out -\$200.71 and use only PayPal for now
    - d. Discussion on proposed process changes
      - i. Missing Check document
        - 1. Create a document for reimbursement if receipt is lost
        - 2. Form will have explanation of expense
        - 3. \$50 max
        - 4. Diana motions to approve; Dawn seconds
          - a. 13 approve/ 1 abstain/ 0 oopse
      - ii. Virtual second signature for expenses
        - 1. Bank does not require two signature
        - 2. Also create way to electronically give authorization
        - 3. Please be mindful of amount of time needed to get checks for events
3. Committee/Events
  - a. Fall Spiritwear Sale – Dawn MacDonald
    - i. 70 orders with 2/ items minimum each
    - ii. will be delivered by holidays; either backpack or pick up
  - b. Roller Skating Nights – Julie Luster-Roell
    - i. Thursday, 11/4/21
      - 1. 65 skaters
    - ii. Next skating night: Sunday 1/16/22; 2-hour party
      - 1. Still need a point person for January event
  - c. HR Partners – Liz Hermoso
    - i. Middle school had 1 HR partner; she was overwhelmed
    - ii. Will be separated into 6/8 and 7 grades
    - iii. Anything new please share with Liz
  - d. Assemblies - Kyla Glassner & Emy Drew
    - i. November 1<sup>st</sup> -Prismagic Magic: enjoyed by all; positive message in both assemblies
    - ii. December 20: Bash the Trash: science based assembly using recycled materials to make music
    - iii. January 14: Earth Dome: Inflatable Large Earth; K-6 one grade level at time
  - e. Faculty Grants – Jess Roethel
    - i. Music in the Park; Hershey Park or Dorney Park; Chorus and Band perform while there
  - f. Middle School Experience – Amy & Emy
    - i. Renaissance Faire- Maegan reached out to Rob Mead; he agreed to help; mentioned a lot of work and there will need to be a lot of parent volunteers
    - ii. Emy looked into EPA Outreach program
      - 1. Possibly for just the 8th grade this year
      - 2. Explores different sand from all over the country and the topic of erosion
  - g. ShopRite Gift Cards – Diana Ramage
    - i. Card were late for November; Diana is checking with people if they want Nov giftcards or skipping that month
  - h. Holiday Shoppe – Maegan Harrington
    - i. Will use SignUp Genius for volunteers
    - ii. Will take place week of Dec 6
    - iii. Paper Flyers as well as digital information will be sent home to parents
    - iv. Need to look into money request for cash box
  - i. Weekly Newsletter through School – Maegan/Julie
    - i. Julie will be taking in responsibility for now

1. Send anything to her personal email
  2. Information needed by Tuesday to get to Mr. Lipson
- j. Author in Residence – Rebecca Burns
- i. Peter Catalanotto
  - ii. Helps 3rd graders go through the writing process through multiple class lessons
  - iii. End residency with a writing celebration
  - iv. Looking for a new chair for next year
- k. After-school Enrichment – Dawn MacDonald
- i. Co Chairs- Jen Holden and Erin Buchanan
  - ii. Typically 15 classes/day
  - iii. Budget of \$2500; program fee covers student’s enrollment fee; asked to pay if did not complete program fee
  - iv. Instructors: reach out to previous instructors, advertise for instructors in newsletter and through social media’ and reach out to high schools
  - v. Will use SignUp Genius to sign students up
  - vi. After school courses that run February/March
    1. Start date February 23/24
- l. Penny Wars
- i. Kim Weisel will chair
  - ii. 2 times a year
  - iii. 2 winners- one elementary and one middle school
  - iv. Donate money raised
- m. Website –Jes Stahl
- i. Helpful to have agenda and minutes before meeting
- n. Open Board Role – Julie Luster-Roell
- i. looking for volunteer for Corresponding Secretary
  - ii. Duties include list serve and newsletter
4. New Business
- a. Science Fair- Jes Stahl and Jen Holden to chair
  - b. Magnets/SWAG
5. Community Reports
- a. Supervisor’s Report- Scott Lipson
    - i. Escape Room for Halloween
    - ii. Assemblies were enjoyed by all
    - iii. Veteran’s Day
      1. Wall of family members who were Veterans
      2. Archie Fagan spoke live to the 8th graders and it was virtually available to entire school
    - iv. Student Council active again
    - v. Lunch Advisory Group meet and requested Friday Pizza again
    - vi. Linkin Assessment currently happening
    - vii. CAT Program
      1. grades 2, 4, and 6: Child Assault Training; teacher and parents program available as well
      2. Week of November 22; parents need to opt children out if they do not wish their child to participate
    - viii. November 23 retake photo
    - ix. Educator of the year: deadline November 23

x. First Trimester ends Dec 7

b. DTS BOE Report

- i. Referendum in March: for new roof; there will be info night about it, if passed will get a state grant for 30%
- ii. Looking at 5 new math programs
- iii. Will sharing services with Kingwood for Child Study Team
- iv. BOE elections: Mary Lyons, Tate Hoffman and Jes Stahl
- v. Caine Fowler DTS representative for Hunterdon Central BOE
- vi. Dr. Cynthia Terranova submitted a resignation letter effective Dec 31st.
- vii. 2nd Strategic Planning Meeting was November 15- shared similar visions for DTS's future
  1. December 8th meeting to make goals

c. DTAA Report

- i. Successful soccer and softball seasons
- ii. Basketball registration to close 11/20
- iii. Opening Day for Spring Sports: April 13
- iv. Closing Day: June 18
- v. DTAA Fundraiser: June 25 at Dilts

d. DT Recreation Commission Report

- i. December 4th: Tractor Parade and Tree lighting in the Village Green
- ii. Green Team will decorate the Learning Garden; photos can be take starting at 3:00
- iii. Parade will start at 5:00
- iv. Bring and ornament for the tree and there will be a toy collection
- v. Chorus plus community will be having a sing along of holiday songs
- vi. Holiday decorating contest will take place again this year
  1. Need to sign up in advance
- vii. Ice Skating Rink will be set up at Dilts
- viii. Teen Volleyball and Basketball Friday nights at the school

6. Motion to Adjourn

- a. Dawn motions, Kyla seconds

*Reminder – next meeting Wednesday, January 18th.*